



Amington Heath Primary School

Privacy Notice for Pupils

Introduction

Amington Heath Primary School collects and uses personal information about pupils to support teaching and learning, safeguard children, monitor progress and fulfil legal duties as a school.

This notice explains how we collect, use, store and share information about pupils.

What information we collect

We may collect and process:

- Name, address and date of birth
- Contact details
- Photographs and video recordings where appropriate consent has been provided
- Attendance information
- Assessment and attainment data
- Behaviour information
- Special educational needs information
- Medical and health information
- Safeguarding information
- Free school meal eligibility
- Information relating to educational support and interventions

Why we use pupil information

We use pupil information to:

- Support learning and progress
- Monitor educational outcomes

- Safeguard children
- Provide pastoral care
- Meet statutory duties placed upon schools
- Plan and improve educational provision
- Administer grants and funding
- Communicate with parents and carers

Lawful basis for processing

The school processes personal data under UK GDPR and the Data Protection Act 2018, including:

- Legal obligation
- Public task
- Vital interests where necessary

Who we share information with

We may share information with:

- Staffordshire County Council
- Department for Education
- NHS services and health professionals
- Educational psychologists
- External support agencies
- Other schools where a pupil transfers
- Ofsted and other regulators where required

How long information is kept

Records are retained in accordance with the Information and Records Management Society (IRMS) retention schedule for schools.

Your rights

Parents and eligible pupils have rights to:

- Access personal information
- Request correction of inaccurate information
- Request restriction of processing in certain circumstances
- Make a complaint to the Information Commissioner's Office

Contact

Questions regarding this notice should be directed to the Headteacher.