



Amington Heath Primary School

Privacy Notice for Parents and Carers

Introduction

The school collects and uses personal information about parents and carers to fulfil its educational and safeguarding responsibilities and to maintain effective communication with families.

Information we collect

We may collect:

- Names
- Addresses
- Telephone numbers
- Email addresses
- Relationship to child
- Emergency contact information
- Payment information for school services
- Correspondence with the school

Why we use this information

We use this information to:

- Communicate regarding your child
- Fulfil safeguarding responsibilities
- Administer admissions and attendance
- Organise educational visits
- Process payments where applicable
- Meet legal obligations

Sharing information

Information may be shared where necessary with:

- Local authorities
- Health professionals
- Social care services
- Emergency services
- Schools and educational settings

Retention

Information is retained in accordance with statutory requirements and recognised retention schedules.

Your rights

You have rights under UK GDPR including rights of access, rectification and complaint.

Contact

Queries should be directed to the Headteacher.